



1301 Blackbridge Rd., Janesville, WI 53545
(608) 756-3737



15 W. Milwaukee St., Janesville, WI 53548
(608) 757-6855

APPLICATION FOR EMPLOYMENT

PERSONAL

NAME _____ SOC SEC NO _____

STREET _____ HOME TEL NO _____

CITY, STATE, ZIP _____ CELL PHONE _____

ARE YOU 18 OR OLDER? YES _____ NO _____ CAN YOU LAWFULLY WORK IN THE U.S.? YES _____ NO _____

HAVE YOU EVER APPLIED WITH US BEFORE? _____

POSITION APPLYING FOR _____ PAY EXPECTED _____

ARE YOU APPLYING FOR _____ FULL TIME _____ PART TIME _____ TEMPORARY _____ DAYS _____ NIGHTS

DATE YOU CAN START? _____

EDUCATION

SCHOOL MOST RECENTLY ATTENDED. NAME _____

LOCATION _____ PHONE _____ DID YOU GRADUATE? _____

IF NO, LAST GRADE COMPLETED _____ NOW ENROLLED? _____

NAME OF TEACHER OR COUNSELOR FOR RECOMMENDATION _____

WORK EXPERIENCE

3 MOST RECENT JOBS: IF NOT APPLICABLE, LIST MILITARY, VOLUNTARY WORK, OR PERSONAL REFERENCE

1. COMPANY NAME _____ PHONE _____

ADDRESS _____ EMPLOYED FROM _____ TO _____

SUPERVISOR _____ RATE OF PAY _____

JOB TITLE/DUTIES _____

REASON FOR LEAVING _____ MAY WE CONTACT THIS EMPLOYER _____

2. COMPANY NAME _____ PHONE _____

ADDRESS _____ EMPLOYED FROM _____ TO _____

SUPERVISOR _____ RATE OF PAY _____

JOB TITLE/DUTIES _____

REASON FOR LEAVING _____ MAY WE CONTACT THIS EMPLOYER _____

3. COMPANY NAME _____ PHONE _____

ADDRESS _____ EMPLOYED FROM _____ TO _____

SUPERVISOR _____ RATE OF PAY _____

JOB TITLE/DUTIES _____

REASON FOR LEAVING _____ MAY WE CONTACT THIS EMPLOYER _____

PLEASE CHECK THE KINDS OF WORK YOU HAVE DONE

NURSERY _____ TEENAGE BABYSITTING _____ SERVICE DESK _____ CASH REGISTER _____ COMPUTER _____
SALES _____ PHONE SOLICITATION _____ RECEPTIONIST _____ STOCKING _____ MAINTENANCE _____
SWIMMING POOL _____ SECRETARIAL WORK _____ TYPING SKILLS _____ BOOKKEEPING _____
TENNIS INSTRUCTOR _____ FITNESS INSTRUCTOR _____ AQUATICS _____ JANITORIAL _____

PLEASE ANSWER THE FOLLOWING QUESTIONS:

The position you are applying for requires continuous standing, walking, other movement, and verbal communication with co-workers and customers. Can you perform these job functions?

Yes _____ No _____ If no, please explain _____

Have you ever been convicted, pleaded guilty or pleaded "no contest" to a felony or misdemeanor other than a traffic violation? _____

What do you consider to be the most important qualifications of a JAC/RAC employee?

A member complains to you about something that is not directly related to the department you work in. How do you handle the situation?

How long are you looking to be employed here? _____

State names of relatives and friends working for us

HOURS AVAILABLE TO WORK

| | <u>SUNDAY</u> | <u>MONDAY</u> | <u>TUESDAY</u> | <u>WEDNESDAY</u> | <u>THURSDAY</u> | <u>FRIDAY</u> | <u>SATURDAY</u> |
|------|---------------|---------------|----------------|------------------|-----------------|---------------|-----------------|
| FROM | | | | | | | |
| TO | | | | | | | |

Hours per week you are looking for _____

The information provided in the application for employment is true and complete. If employed, any misstatement or omission of fact on this application may result in my dismissal. I understand that acceptance of an offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future. If you decide to engage an investigative consumer reporting agency to report on my credit and personal history I authorize you to do so. If a report is obtained, you will provide at my request the name of the agency so I may obtain from them the nature and substance of the information contained in the report.

APPLICANT'S SIGNATURE _____ DATE _____